



Kells and Connor Pre-School Policy on Photographs and videos

We have a camera in Pre-School that is used for the sole purpose of taking photographs of the children at play and at specific events. This camera is stored securely at Pre-School.

Photographs are used in the observation and assessment of a child's development, for publicity at events and for slide shows of activities the child has taken part in.

If permission is not allowed, all staff will be informed. While a child is in Pre-School no other equipment is allowed to be used to take a photograph of a child, e.g. staff phone, with the exception of the camera used by the newspaper photographer.

There will be occasions when parents and family members wish to take photographs or video recordings of their child's participation in a Kells and Connor Pre-School event, such as a Nativity play, or Pre-School sports day. It is quite natural to want to have a personal record of a child's participation in such events. Parents are then able to share such memories with other important people within their child's life, for years to come. However, we do need to respect a parent's wish NOT to have their child included in group photographs and video recordings.

In recognition of each individual parent's wishes, we will send out our Parental Permission Forms at the start of the year. This allows parents an opportunity, in advance of any events, to inform the Pre-School leader if they do not wish for their child to be photographed or videoed during the coming year.

Permission to take photographs or video footage will only be given at Pre-School events if ALL parents give their permission, as outlined in the Parental Permission Forms.

Parents are expected to use their judgement when displaying/distributing photographs or video footage of their children at Pre-School. We would insist that no photographs or video footage containing children other than a parent's own child be posted on Social Media, or any similar internet sites. A signed agreement to this is included in the Parental Permission Forms.